

Steps to Export a Cart to a CSV

1) To export properties from the **Carts** page, navigate either to **All Carts** or one of your **custom carts**.

The screenshot shows the Remine interface with the 'Carts' sidebar on the left. The 'Carts' menu item is highlighted with a red box. The main content area displays the 'All Carts' view, showing a table of 1458 properties. The table has columns for ADDRESS, CITY, SQFT, EST. VALUE, EQUITY, OWNERS, and BEDS. A red box highlights the 'All Carts' tab in the top navigation bar.

2) Before using the Export option, **select properties you want included** in the export. **Select individual properties** from the cart by clicking the checkboxes on the far left of each property or **select all the properties** in the cart by clicking the top checkbox that appears above the first property row.

The screenshot shows two side-by-side views of the Remine interface. The left view shows the 'Recently Sold In Your Neigh...' cart with 17 properties. The right view shows the same cart with the 'Export' button highlighted in red. In both, the checkboxes for selecting properties are visible.

3) Once you have selected your properties, click on the **Export** option at the top.

The screenshot shows a real estate dashboard with a sidebar on the left containing navigation options like 'Daily', 'Search', 'Carts', 'Engage', 'Chat', 'Contacts', and 'Docs'. The main content area is titled 'Recently Sold In Your Neigh...' and displays a table of 17 properties. The 'Export' button is highlighted with a red box. The table columns include: NOTES, ADDRESS, CITY, SQFT, EST. VALUE, EQUITY, OWNERS, and BEDS.

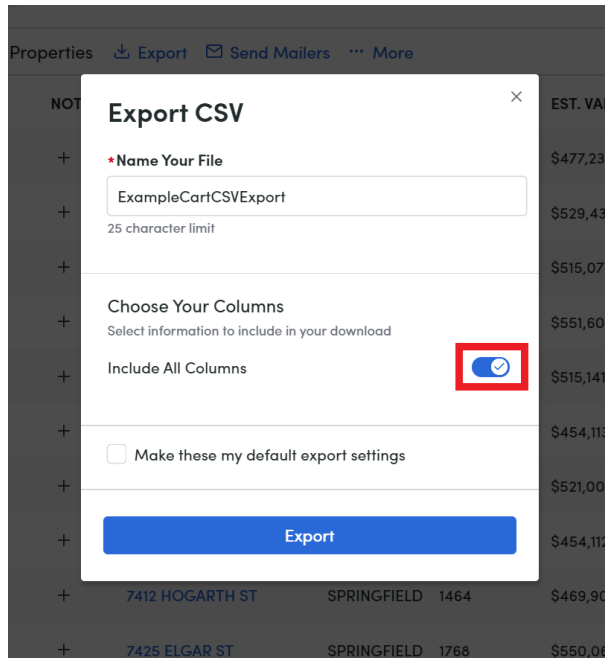
NOTES	ADDRESS	CITY	SQFT	EST. VALUE	EQUITY	OWNERS	BEDS
+	7512 HOGARTH ST	SPRINGFIELD	1406	\$477,234	\$477,234	CHUANG CHUN HAN HENRY	3
+	7513 GRESHAM ST	SPRINGFIELD	1256.0	\$529,434	\$129,178	HANSEN TAGGART, HANSEN...	4
+	7511 HOGARTH ST	SPRINGFIELD	1247	\$515,077	-\$1,224	ALVAREZ PEDRO A, KRAUS E...	4
+	5307 JULIET ST	SPRINGFIELD	2130	\$551,609	\$551,609	MCCLANAHAN LUCILLE H	4
+	7313 DUNSTON ST	SPRINGFIELD	1247	\$515,141	\$229,196	ALMENDRAS JOAQUIN SOT...	3
+	7407 HOGARTH ST	SPRINGFIELD	1092	\$454,113	\$454,113	NGUYEN HUONG THI	3
+	5303 GARNER ST	SPRINGFIELD	2056	\$521,006	\$162,161	MAHON CHRIS, MAHON M...	4
+	7407 GRESHAM ST	SPRINGFIELD	1092	\$454,112	\$454,112	HUDOCK HAZEL	3
+	7412 HOGARTH ST	SPRINGFIELD	1464	\$469,908	\$162,188	DOGRUL DEMIR	3
+	7425 ELGAR ST	SPRINGFIELD	1768	\$550,063	\$251,557	GULUGIAN CHRISTOPHER B...	3
+	7418 ELGAR ST	SPRINGFIELD	1404	\$496,602	\$200,960	ROSS BRYAN, ANDRADE ILS...	3
+	7320 DUNSTON ST	SPRINGFIELD	1256	\$525,281	\$239,831	FERRARI PAUL, FERRARI KIM...	4
+	7413 CHATHAM ST	SPRINGFIELD	2058	\$639,232	\$44,451	BARKEMA GEORGE MICHAEL	4
+	5400 KEMPSVILLE ST	SPRINGFIELD	1410.0	\$481,315	\$481,315	WILLIAMSON CYRUS V M, H...	4
+	7416 ELGAR ST	SPRINGFIELD	1795	\$498,981	\$12,765	BAUTISTA VICKY ELIZABETH...	4

4) Enter a name for you CSV Export. It must be at least 1 character and not include spaces or any special characters.

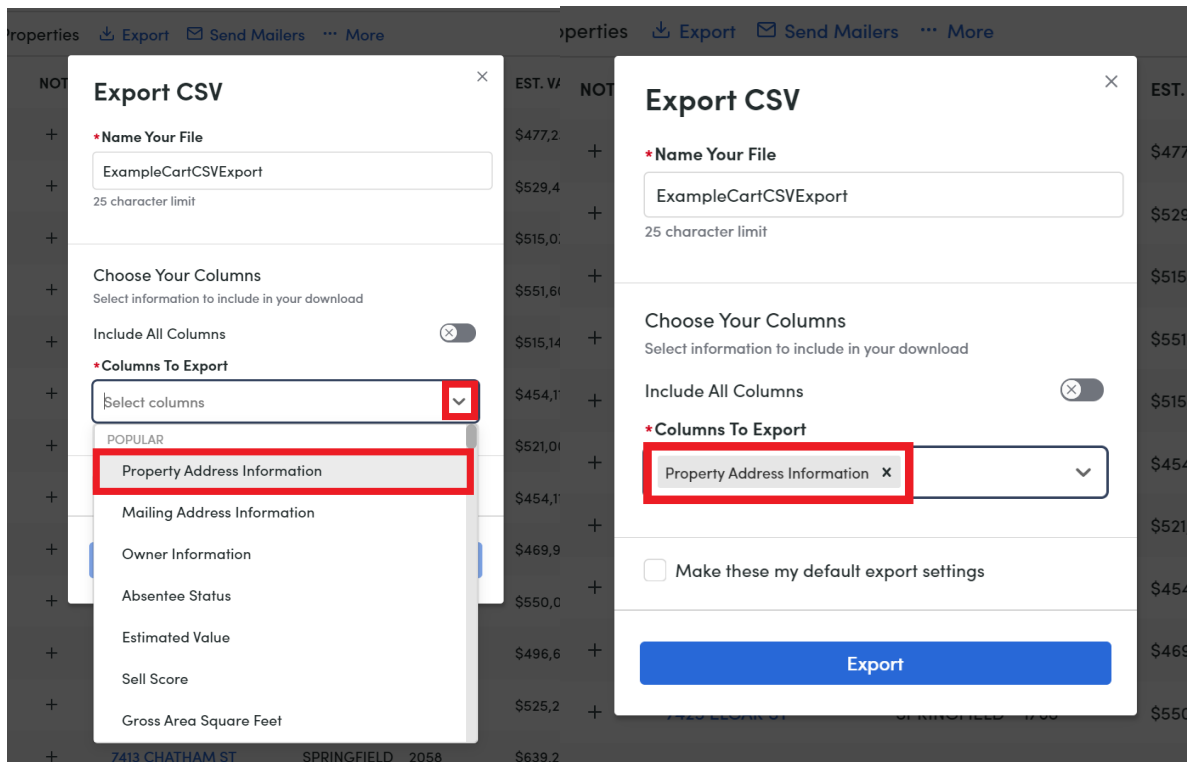
The screenshot shows the 'Export CSV' dialog box overlaid on the property list. The 'Name Your File' field is highlighted with a red box and contains the text 'ExampleCartCSVExport'. Below this field is a 'Choose Your Columns' section with a toggle for 'Include All Columns' and a dropdown menu for 'Columns To Export'. The 'Export' button is at the bottom of the dialog.

5) Select which columns you want to include in the export. (Two Options Below)

Include All Columns: If the user toggles this on, the user will get all available columns in their export and doesn't need to select specific columns at all.



Columns To Export: Click the **Select Column** dropdown menu to select specific columns to include in your export. As you select an option from the dropdown, it is added to the input box and removed as an option from the dropdown.



6) “Make these my default export settings” checkbox (THIS STEP IS OPTIONAL): If you select this checkbox, the columns you selected will be saved. The next time you

go to export from carts, those saved columns will be pre-populated in the “Columns To Export” box.

Properties [Export](#) [Send Mailers](#) [More](#)

Export CSV

***Name Your File**

25 character limit

Choose Your Columns
Select information to include in your download

Include All Columns

***Columns To Export**

Property Address Information

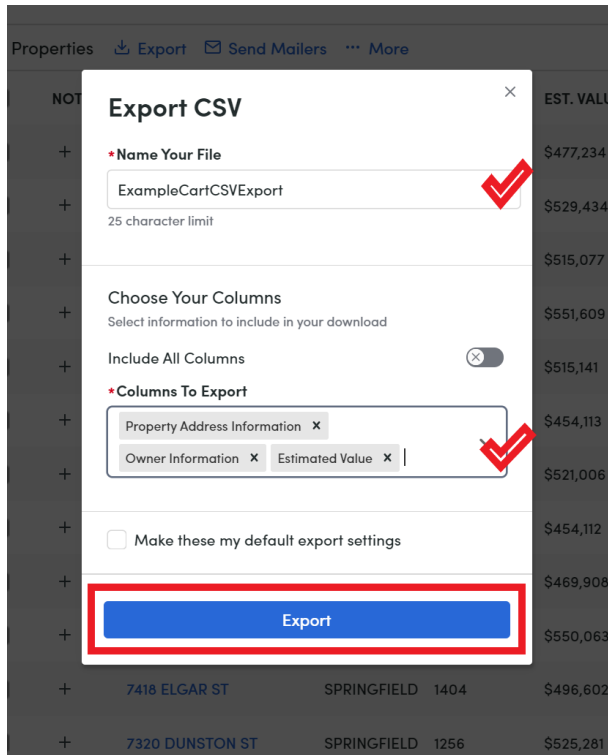
Owner Information Estimated Value

Make these my default export settings

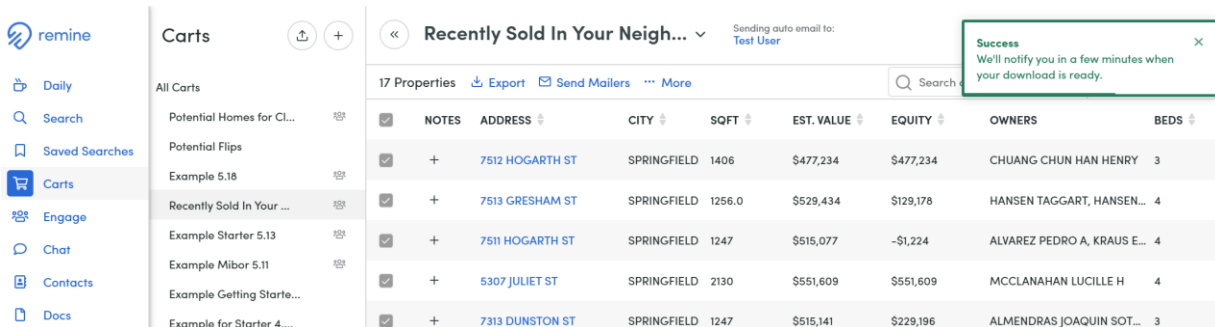
[Export](#)

NOT	EST. VAL
+	\$477,234
+	\$529,43
+	\$515,077
+	\$551,609
+	\$515,141
+	\$454,113
+	\$521,006
+	\$454,112
+	\$469,90
+	\$550,06
+	7418 ELGAR ST SPRINGFIELD 1404 \$496,60
+	7320 DUNSTON ST SPRINGFIELD 1256 \$525,28

7) Export. The export button will be disabled until the two required selections (*) are complete. ("Name Your File" and "Columns To Export")



Upon clicking export, the modal will disappear and you will receive a “Success” message on the top right of the screen .



6) **Download.** You will receive two notices when the export is ready to download. One will be a **banner at the top of the page** and the second will be a notification on the **Alerts** tab. Both notification with have a “**Download**” link you can click to download the CSV file.

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CSV Download "ExampleCartCSVExport" is ready [Download](#)

17 Properties [Export](#) [Send Mailers](#) [More](#) [Manage Columns](#)

	<input checked="" type="checkbox"/>	NOTES	ADDRESS	CITY	SQFT	EST. VALUE	EQUITY	OWNERS	BEDS
Potential Homes for CL...	<input checked="" type="checkbox"/>								
Potential Flips	<input checked="" type="checkbox"/>	+	7512 HOGARTH ST	SPRINGFIELD	1406	\$477,234	\$477,234	CHUANG CHUN HAN HENRY	3
Example 5.18	<input checked="" type="checkbox"/>	+	7513 GRESHAM ST	SPRINGFIELD	1256.0	\$529,434	\$129,178	HANSEN TAGGART, HANSEN...	4
Recently Sold In Your ...	<input checked="" type="checkbox"/>	+	7511 HOGARTH ST	SPRINGFIELD	1247	\$515,077	-\$1,224	ALVAREZ PEDRO A, KRAUS E...	4
Example Starter 5.13	<input checked="" type="checkbox"/>	+	5307 JULIET ST	SPRINGFIELD	2130	\$551,609	\$551,609	MCCLANAHAN LUCILLE H	4
Example Mibor 5.11	<input checked="" type="checkbox"/>	+	7313 DUNSTON ST	SPRINGFIELD	1247	\$515,141	\$229,196	ALMENDRAS JOAQUIN SOT...	3
Example Getting Starte...	<input checked="" type="checkbox"/>	+	7407 HOGARTH ST	SPRINGFIELD	1092	\$454,113	\$454,113	NGUYEN HUONG THI	3
Example for Starter 4...	<input checked="" type="checkbox"/>	+							
Renters Campaign	<input checked="" type="checkbox"/>	+							

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Alerts

ExampleCartCSVExport Download Ready. [Download](#)
in a few seconds

Example Download Ready. [Download](#)
an hour ago

example Download Ready. [Download](#)
13 days ago

Example 326 +

Homes I Like +

New cart example +

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